

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Logistics Annual Planning Conference - 10 and 11 October 1984

FR

EXTENSION

NO.

OL 5119-84



Chief, Procurement Management Staff/OL

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. C/IMSS/OL

2.

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15.

23 August 1984

MEMORANDUM FOR: Chief, Information and Management
Support Staff, OL

STAT

FROM:

Chief Procurement Management Staff, OL

SUBJECT: Office of Logistics Annual Planning Conference
10 and 11 October 1984

REFERENCE: Multiple addressee memo from C/IMSS, dtd
06 August 1984, same subject (OL 4129 84)

Suggested subjects for the conference:

1. Decentralization vs. centralization:

- Too much? Too little? Just right?
- New areas for decentralization? Central Depot?
- Are we losing control?

2. Staffing:

- Can the Office of Logistics continue to do its job when it takes 4-8 months to process an approved hire with papers?
- What can we do to help the Office of Personnel to help us?
- What has our experience been in FY 1984?

3. Team building:

- How can we fuse our senior managers into a more together team?
- Would Federal Executive Institute assistance help?
- Would more non-business (social) luncheons help?
- Is there a problem?

OL 5119-84



4. Equal Employment Opportunity (EEO)

- How are we doing?
- Have we made progress over the last two years?
- How do we compare with other agency components?
- Where are we deficient?

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THE UNPREDICTABLE AND SUDDEN EXTERNAL OPERATIONAL
A NEED FOR OL PERSONNEL RESOURCES MAY
CONTINUE TO OCCUR IN THE FUTURE WITH
THE RESULTANT ~~REASSIGN~~ SUDDEN REASSIGNMENT
OF OL PERSONNEL AND AN IMPACT OF UNDERSTAFFED
O/L FUNCTIONS WITH HEAVY WORKLOADS TO
PERFORM. IS THE PROPOSED DEVELOPMENT
COMPLEMENT WHICH WOULD PROVIDE A QUICK
REACTION RESOURCE POOL GOING TO BE A
REALITY? IF NOT, WHAT OTHER OPTIONS ARE
AVAILABLE TO PROVIDE SUCH SUPPLEMENTAL
RESOURCES.

IN THE EVENT OF A PERSONNEL HIRING FREEZE
IN OCTOBER 1984, WHAT WILL BE OUR APPROACH
TO RESOLVE OUR SHORTFALL RESOURCE PROBLEM.